

## Supplier Self-Declaration

<b>Company</b> (General)	
Name:	
Address:	
Home Page:	
Group Affiliation / Company Group:	

This information should provide us with an initial overview of your company. You are part of a potential future collaboration. Please note that you need to submit the completed form in order to be accepted into the Ernst Klimmer GmbH approved list of suppliers.

Thank you very much for your willingness to cooperate.

<b>Company-specific data</b>				
<b>1. Contact partner</b>				
Department	Name	Telephone	Fax	E-mail
Managing Director				
QM Officer				
Environmental Officer				
Technical Management				
Sales Director				
In-House Sales Department (working hours/order acceptance)				
Field Sales Department				
Design				
Material Planning				
Development				

<b>2. Number of employees</b>			
Production		Assembly / Service	
Quality Assurance		Other	
Design			
Tool Manufacturing		Total	
<b>3. Company turnover (3 years + plan for current financial year)</b>			
Year 1:	Year 2:	Year 2:	Year 3:
<b>4. What is the verification level of your QM system? Please tick as appropriate and enclose the most recent certificate:</b>			
<b>DIN ISO 9001 et seq.</b> <input type="checkbox"/> <b>VDA 6.1</b> <input type="checkbox"/> <b>ISO/TS 16949</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>			
Do you perform initial sample inspections / acceptances according to VDA or PPAP?  Do you perform Design and Process FMEAs?  What advanced quality planning do you utilise?  Do you plan to acquire certification? (By when and by whom?)  Is your outgoing inspection so reliable that Klimmer may forego the incoming goods inspection?			
<b>5. Audits</b>			
Which audits have been carried out by automotive manufacturers or automotive suppliers according to VDA 6.1/QS 9001/TS16949 in your company and what were the results?			
<b>6. Environmental management</b>			
Please use the enclosed VDA questionnaire " <b>Environmental Management at the Supplier's Premises</b> "			



7. Insurance / Warranty	
<p>Do you have a product liability insurance which includes:</p> <p>Coverage amounts available for:</p> <p>An excess amounting to:</p> <p>Do you have insurance for USA risks?</p> <p>What are the maximum warranty periods that you may agree with customers?</p>	<p><input type="checkbox"/> Extended product and liability insurance?</p> <p><input type="checkbox"/> Recall cost coverage?</p> <p><input type="checkbox"/> Personal injury for: _____ € / year</p> <p><input type="checkbox"/> Damage to property at: _____ € / year</p> <p><input type="checkbox"/> Financial losses at: _____ € / year</p> <p><input type="checkbox"/> Recall at: _____ € / year</p> <p>_____ € for each case of damage.</p> <p><input type="checkbox"/> Yes                      <input type="checkbox"/> No</p> <p>_____ months</p>
8. Customers	
<p>Which customers do you supply in the automotive industry or automotive supply industry?</p> <p>- Products</p> <p>- Percentage of overall turnover</p> <p>What are your other important customers?</p>	
9. How and in which countries (worldwide) are you present?	



<b>10. Production program</b>	
<p>Which production processes do you perform?</p> <p>Which materials do you process?</p> <p>Which machines do you possess?</p> <p>Which operations do you outsource to external companies?</p>	
<b>11. Production capacity</b>	
<p>Please provide details regarding your production capacity (e.g. machinery / use an additional sheet if necessary)</p>	
<b>12. Measurement and testing equipment</b>	
<p>Please provide details regarding the existing measurement and testing equipment (use an additional sheet if necessary)</p>	
<b>13. CAD files</b>	
<p>How can CAD files be transferred in a paper-free manner?</p> <p>Which CAD software and file formats do you use?</p> <p>Can you convert files from 3D to 2D?</p>	

**Supplier**

Date: \_\_\_\_\_ Signature: \_\_\_\_\_



**Environmental management at suppliers' premises**

Supplier: \_\_\_\_\_ Location: \_\_\_\_\_

Processor: \_\_\_\_\_ Telephone: \_\_\_\_\_

Function: \_\_\_\_\_ Fax: \_\_\_\_\_

	Yes	No	Comment
1. Does your company have an environmental management system?			
<input type="checkbox"/> EMAS (III) Regulation (EC)1221/2009 <input type="checkbox"/> ISO 14001 <input type="checkbox"/> Internal system? <input type="checkbox"/> <input type="checkbox"/>			_____
If yes, please enclose a copy of the certificate. You do not need to answer any further questions			
Not yet submitted but planned for 20__			
<input type="checkbox"/> EMAS (III) Regulation (EC)1221/2009 <input type="checkbox"/> ISO 14001 <input type="checkbox"/> Internal EMS <input type="checkbox"/> <input type="checkbox"/>			_____
2. Have you established a different management system that incorporates environmental protection at your company?	<input type="checkbox"/>	<input type="checkbox"/>	_____
If yes, please state.....			
3. Are environmental protection measures already audited in your company?	<input type="checkbox"/>	<input type="checkbox"/>	
If yes, who performs this audit?			
			<input type="checkbox"/> Internal auditor _____
			<input type="checkbox"/> External auditor _____
4. Are			
production processes	<input type="checkbox"/>	<input type="checkbox"/>	_____
supply and disposal processes	<input type="checkbox"/>	<input type="checkbox"/>	_____
products	<input type="checkbox"/>	<input type="checkbox"/>	_____
regularly examined for environmental impacts at your company?			
5. Are environmental protection aspects a fixed component of your product planning?	<input type="checkbox"/>	<input type="checkbox"/>	_____
6. Is your company IMDS-capable? If yes, please enter the ID.	<input type="checkbox"/>	<input type="checkbox"/>	_____
7. Is the environmental protection at your company based on directives stipulated in writing?	<input type="checkbox"/>	<input type="checkbox"/>	_____
8. Are environmental protection measures and results documented within your company?	<input type="checkbox"/>	<input type="checkbox"/>	_____



9. Have you defined objectives in order to improve environmental protection in your company and do you document their fulfilment   \_\_\_\_\_
10. Are your employees regularly informed and trained with regard to the topic of environmental protection?   \_\_\_\_\_
11. Do you work towards the improvement of the environmental protection at the premises of your suppliers and contract partners?   \_\_\_\_\_

**Supplier**

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

